Dear **Enter person name** **Enter date here**

**Enter Scout name**, a Life Scout in BSA Troop 325 Chartered by First United Methodist Church in Lake Jackson, Tx, is a candidate for the Rank of Eagle Scout

As the final step in the process of determining the qualifications for the rank of Eagle Scout an Eagle Scout Board of Review must be conducted. At that time, members of the Review Board will discuss, with the Scout, his achievements as a Boy Scout and in his daily life. The Review Board will determine if he meets the requirements for the high rank of Eagle Scout

An Eagle Scout candidate must also demonstrate that he lives by the principles of the Scout Oath and Law in his daily Life. In this regard the candidate has indicated that you know him personally and that you would be willing to provide a letter of recommendation on his behalf. I have enclosed, a copy of the Scout Oath and Law for your reference in preparing the letter. Please note that the contents of the letter will NOT be shown to or discussed with the candidate or with anyone not a member of the Eagle Scout Board of Review. Of course, you are free to discuss the information with him if you so desire but you are under no obligation to do so.

If you are willing to do so, please send your letter in the enclosed envelope. If you are unwilling to provide such a letter, please contact me as soon as possible at **979-373-4791**. Since the Eagle Board of Review cannot be held until we receive the reference letters, and early reply would be appreciated.

Thank you for your cooperation

Yours in scouting,

Chelsa Leatherwood BSA Troop 325 First United Methodist Church Lake Jackson, Tx

**Instructions to Letter of Reference Writer**: This letter of reference should be based upon your personal interaction with the Eagle Scout candidate and your observance of how he exemplifies the points listed below in the Scout Oath and the Scout Law (printed below for your convenience). The letter should not be given to the Scout. Please send your letter to the Troop Advancement Chair to keep for his Eagle Board of Review. Thank you for taking time to write this letter.

**The Scout Oath**: On my Honor, I will do my best. To do my duty to God and my country and to obey the Scout Law; To help other people at all times; To keep myself physically strong, mentally awake, and morally straight.

**The Scout Law:** A Scout is.... **TRUSTWORTHY** - A Scout tells the truth. He keeps his promises. Honesty is a Part of his code of conduct. People can always depend on him. **LOYAL** - A Scout is true to his family, friends, Scout leaders, school, nation, and world community. **HELPFUL** - A Scout is concerned about other people. He willingly volunteers to help others without expecting payment or reward. **FRIENDLY** - A Scout is a friend to all. He is a brother to other Scouts. He seeks to understand others. He respects those with ideas and customs that are different from his own. **COURTEOUS** - A Scout is polite to everyone regardless of age or position. He knows that good manners make it easier for people to get along together. **KIND** - A Scout understands there is strength in being gentle. He treats others as he wants to be treated. He does not harm or kill anything without reason. **OBEDIENT** - A Scout follows the rules of his family, school, and troop. He obeys the laws of his community and country. If he thinks these rules and laws are unfair, he tries to have them changed in an orderly manner rather than disobey them. **CHEERFUL** - A Scout looks for the bright side of life. He cheerfully does tasks that come his way. He tries to make others happy. **THRIFTY** - A Scout works to pay his way and to help others. He saves for the future. He protects and conserves natural resources. He carefully uses time and property. **BRAVE** - A Scout can face danger even if he is afraid. He has the courage to stand for what he thinks is right even if others laugh at him or threaten him. **CLEAN** - A Scout keeps his body and mind fit and clean. He goes around with those who believe in living by these same ideals. He helps keep his home and community clean. **REVERENT** - A Scout is reverent toward God. He is faithful in his religious duties. He respects the beliefs of others.